



SPRAT Annual Conference Criteria for Hosting

Annual Conference Hosts and their associating geographic locations are considered and approved by the SPRAT Board of Directors. Approved hosts are responsible for:

- Hosting 200-250 attendees for up to one full day of practical demonstrations.
- Hosting 15-30 attendees for up to one full day of Evaluator Workshops

Hosting facility requirements for the above activities:

- Facility shall meet or exceed the Site Equipment Requirements and Recommendations, section 12 of the *Rope Access Evaluation Guidelines*.
 - Facility should meet the Site Equipment Requirements and Recommendations, section 9 of the *Work at Height Evaluation Guidelines*
 - Hosts shall secure any facility use requirements including, but not limited to, insurance requirements. SPRAT can assist in the creation and distribution of waivers/disclaimers as applicable.
- Hosting a social gathering for 200-250 attendees, including covering applicable expenses for any food, beverage and venue fees. The scale and inclusions of the event are at the discretion of the host. SPRAT will manage applicable transportation of the attendees to and from the venue as applicable.
 - Hosts should assist in identifying potential hotel venues with the following criteria:
 - Small to large meetings rooms that can accommodate 200-300 people.
 - Appropriate amount of lodging for attendees.

All hotel contracting and communication will be handled by the SPRAT Office.